



NEW PATIENT REGISTRATION

_____	_____	_____	_____	_____
Patient Name (Last)	(First)	(MI)	Date of Birth	Age

Address	City	State	Zip	

Home Telephone	Cellphone	Email		

Patient's Employer	Occupation	Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed		

Social Security #	Who may we thank for referring you: <input type="checkbox"/> Physician <input type="checkbox"/> Friend <input type="checkbox"/> Website <input type="checkbox"/> Other _____			

Emergency Contact	Relationship	Address	Telephone	

Spouse's Name	Date of Birth	Social Security #		

Spouse's Employer	Occupation	Address	Telephone	

INSURANCE INFORMATION

_____		_____	_____
Name of Primary Insurance Carrier		Group #	Policy #

_____	_____	_____	_____
Insured's Name	ID Number	Effective Date	Termination Date

INSURANCE AUTHORIZATION, MEDICAL RECORD ASSIGNMENT, AND APPOINTMENT SCHEDULING

It is your responsibility to understand the terms and requirements of your insurance plan. Your insurance policy is a contract between you and your insurance company. We are not a party to that contract. Regarding insurance plans where we are a participating provider, you are responsible for supplying our staff with your current insurance card prior to seeing the doctor. If you do not have your card, you will be required to pay for the visit in full, at the time of service. Your co-pays and deductibles will, likewise, be due at the time of service. Please be aware that some of the services provided may not be covered by your medical insurance. You will be responsible for any remaining amount owed. In the event that we are not a participating provider with your insurance carrier, we require that you pay the balance in full at the time of the visit.

Regarding my medical records, I hereby authorize release of any medical information necessary to process any insurance claims with my insurance company and assign benefits to C. Scott Naylor, MD for all payments or medical services rendered to myself. I understand that I am responsible for all fees regardless of insurance coverage, and I understand that I am responsible for any deductibles, co-insurance, or amounts for services not covered by the insurance carrier. I further authorize release of all pertinent medical records to C. Scott Naylor, MD, Inc, necessary for diagnostic evaluation and continuing medical treatment.

Regarding my scheduled appointments, the office kindly asks for at least 24-hour advance notice to cancel or reschedule an appointment. I hereby acknowledge that any missed appointments, same day cancellations, or same day rescheduling will be subject to a \$30 charge.

Signature

Date